**代理机构企业基本情况表**

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| **一、基本信息** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| （一）基本资料 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 代理机构名称 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 统一社会信用代码 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 是否是分支机构 | | | | | | | | | | | □是 □否 | | | | | | | | | | | | | | | |
| 经济性质 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 有无工程资质 | | | | | | | | | | | □有 □无 | | | | | | | | | | | | | | | |
| 成立日期 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 注册资本 | | | | | | | | | | | 万元 | | | | | | | | | | | | | | | |
| 工商注册地址 | | | | | | | | | | | 省 市 区 | | | | | | | | | | | | | | | |
| 工商注册详细地址 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 经营地址 | | | | | | | | | | | 省 市 区 | | | | | | | | | | | | | | | |
| 经营详细地址 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 项目编号关键字 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 主营范围 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 代理机构简介 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 擅长的专业领域 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 公司LOGO | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 异地场所地址 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| （二）异地场所地址 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 异地地址 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 场地照片 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| （三）评审条件和设施 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 评审场所地址 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 评审场所面积 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 评审场所图片 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 监控设施图片一 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 监控设施图片二 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| （四）企业基本信息 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 企业纳税信用等级 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 企业纳税信用等级相关附件 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 是否依法为企业在职人员缴纳社会保险金（社保账户） | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 是否依法为企业在职人员缴纳社会保险金（社保账户）相关附件 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 是否建立完备的工作纪律、项目管理、岗位分离及制衡等内控管理制度 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 是否建立完备的工作纪律、项目管理、岗位分离及制衡等内控管理制度相关附件 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| （五）法定代表人基本信息 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 姓名 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 身份证号 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 手机号码 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 电子邮箱 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| （六）主要负责人基本信息 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 姓名 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 身份证号 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 手机号码 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| （七）联系人基本信息 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 联系人姓名 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 手机号码 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 电子邮箱 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| **二、证照信息** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| （一）统一社会信用代码或组织机构证照信息 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 发证机关 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 证照号码 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 有效期 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 证照附件 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| （二）法定代表人证照信息 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 证照类型 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 发证机关 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 证照号码 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 有效期 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 证照附件 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| **三、机构信息** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 单位简介 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 企业章程 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 内部机构设置 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 内部监督管理制度 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 依法缴纳税款证明 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 依法缴纳社会保险 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| **四、专职人员** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| （一）专职人员信息 | | |  | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | 姓名 | | | 身份证号 | | | 手机号码 | | | 学历 | | 专业 | | 职称 | | | 职务 | 是否申报个人所得税 | | | | | 是否缴纳社会保险费 | | | 是否参加过政府采购培训 |
| 1 |  | | |  | | |  | | |  | |  | |  | | |  |  | | | | |  | | |  |
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| 4 |  | | |  | | |  | | |  | |  | |  | | |  |  | | | | |  | | |  |
| 5 |  | | |  | | |  | | |  | |  | |  | | |  |  | | | | |  | | |  |
| …… |  | | |  | | |  | | |  | |  | |  | | |  |  | | | | |  | | |  |
| （二）专职人员统计信息 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 专职人员总数 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 中级以上职称人员总数 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 占专职人员总数比例 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 参加政府采购培训人员总数 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 占专职人员总数比例 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| **五、其他信息** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| （一）其他信息 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 代理机构简称 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 项目编号规则关键字 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| （二）质疑联系人信息 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 质疑联系人 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 手机号码 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 电子邮箱 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 传真 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 地址 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| 邮编 | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| **六、主要业绩** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | 项目名称 | | | | 采购单位 | | | | 采购文件编号 | | | | | | 中标/成交单位 | | | | | 采购时间 | | | | 中标/成交金额  （万元） | | |
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| **七、账户信息** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 账号类型 | | | | | | 开户名 | | | | | | | 开户银行 | | | | | | | | | 银行账号 | | | | |
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| **八、机构资质** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 证书编号 | | | 资质名称 | | | | | 发证机关名称 | | | | | | | | 资质等级 | | | | | 有效期 | | | | | 附件 |
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| **九、分支机构** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | | 分支机构名称 | | | | | | 从属关系 | | | | | 负责人 | | | | | | 手机号码 | | | | | | 经营地址 | |
|  | |  | | | | | |  | | | | |  | | | | | |  | | | | | |  | |
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